

2020 Annual Meeting Minutes

1. Call to Order

- 1.1 A quorum being present at the online meeting via GoToMeeting, Chapter President David Davis, PMP, called the scheduled Annual Meeting of PMI Tallahassee Chapter, Inc. to order at 6:32 p.m. Monday, October 5, 2020.

2. Financial Report

- 2.1. The annual financial report is available to members by request to VP Finance Amit Bokey.

3. Elections

- 3.1 David Davis started the election process by announcing the candidates and providing information about the online voting process.
- 3.2 Vice President of Finance candidate Amit Bokey, PMP, addressed the members.
- 3.3 Vice President of Membership candidate Tamara Davis, PMP, addressed the members. was unable to attend the meeting.
- 3.4 Vice President of Professional Development candidate Shajil Kalathil, PMP, addressed the members.
- 3.5 Vice President of Professional Development candidate Joanne Gallagher, PMP, was unable to attend the meeting.

4. Adjournment

- 4.1 The Corporate agenda being complete, the meeting adjourned at 6:43 p.m.

5. Online voting

- 5.1 The nomination committee consisted of: Vice President of Administration Debbie Rivenburg, PMP; Vice President of Communications Becky Green, PMP; and Vice President of Programs Lisa Hopkins, PMP (who were not candidates in this election), having been appointed by Chapter President David Davis at the August 3, 2020, special Board meeting.
- 5.2 PMI Global administered the online ballots, sending a ballot link by email to all Chapter members in good standing. The ballot was sent to 366 chapter members on October 7, 2020.
- 5.3 Within the online ballot, all voting Chapter members received copies of information provided by the candidates.
- 5.4 The online ballots opened on October 7, 2020, and closed at midnight on October 16, 2020.
- 5.5 Chapter members cast their ballots for candidates of their choice. 67 members in total cast ballots.
- 5.6 On Friday, October 16, 2020, the VP of Administration received the results of the online ballot from PMI Global and shared them with the nomination committee and chapter president.

- 5.7 On November 9, 2020, Chapter President David Davis, PMP, announced the election results to the chapter members at an online chapter meeting. The election results will also be posted to the chapter website and included in a chapter newsletter:
- 5.7.1 Amit Bokey, PMP, was elected as Vice President of Finance for a two-year term (2021-2022).
 - 5.7.2 Tamara Davis, PMP, was elected as Vice President of Membership for a two-year term (2021-2022).
 - 5.7.3 Joanne Gallagher, PMP, was elected as Vice President of Professional Development for a two-year term (2021-2022).
- 5.8 The officers elected at this meeting take office January 1, 2021.
- 5.9 Beginning January 1, 2021, First Vice President Karen Scott, PMP, will assume the office of President for a two-year term (2021-2022), and President David Davis, PMP, will assume the office of Past President for a one-year term (2021).

Debbie Rivenburg, PMP
Vice President Administration, PMI Tallahassee